

**NEPTUNE CITY BOARD OF EDUCATION  
NEPTUNE CITY, NEW JERSEY 07753**

February 26, 2013  
7:00 P.M.

Neptune City School District  
Woodrow Wilson School

**BUSINESS MEETING MINUTES**

**I. CALL TO ORDER**

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

**II. ROLL CALL**

Board Members

Mr. Sullivan	<u>  X  </u>	Mr. Zakerowski	<u>  X  </u>	Mrs. Houllier	<u>  X  </u>
Mrs. Oppegaard	<u>  X  </u>	Mr. Susino	<u>  X  </u>	Mrs. Gomez	<u>  X  </u>
Mr. Burr	<u>  X  </u>	Mrs. Rust	<u>  X  </u>	Mr. Albano	<u>  X  </u>

Others Present

Dr. Mercora	<u>  X  </u>	Mr. Folk	<u>  X  </u>
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**III. FLAG SALUTE**

**IV. PRESENTATIONS**

**V. PUBLIC FORUM ON AGENDA ITEMS**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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**VI. MINUTES**

MOTION, The Board of Education approves the Minutes of the Work Session of January 15, 2013 and the Regular Meeting of January 29, 2013.

Motion: A. Susino Second: J. Gomez.

All in Favor X Oppose \_\_\_\_\_.

**VII. ADMINISTRATION AND COMMITTEE REPORTS**

**A. CHIEF SCHOOL ADMINISTRATOR'S REPORT**

MOTION, The Board of Education approve the Chief School Administrator's Report as per Document A, as posted

Motion: R. Burr Second: L. Houllier.

All in Favor X Oppose \_\_\_\_\_.

**B. CORRESPONDENCE - DOCUMENT B**

MOTION, The Board of Education receives and file all items listed under Correspondence as per Document B, as posted

Motion: R. Burr Second: L. Houllier.

All in Favor X Oppose \_\_\_\_\_.

**VIII. BOARD PRESIDENT AND COMMITTEE REPORTS:**

Board President

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- 1) Gov. message was today – State Aid will be release on 3/28/13
  - 2) Policy will have to be changed to reflect new committees
  - 3) Discussion to change meeting to work meeting and business meeting both in 4<sup>th</sup> week of the  
month
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C. EDUCATION

RESOLVE, The Board of Education approve the items listed under  
Education as per Document C - 1

Motion: A. Rust Second: C. Oppegaard  
Mr. Sullivan \_\_X\_\_ Mr. Zakerowski \_\_X\_\_ Mrs. Houllier \_\_X\_\_  
Mrs. Oppegaard \_\_X\_\_ Mr. Susino \_\_X\_\_ Mrs. Gomez \_\_X\_\_  
Mr. Burr \_\_X\_\_ Mrs. Rust \_\_X\_\_ Mr. Albano \_\_X\_\_

D. FINANCE

RESOLVE, The Board of Education approve the items listed under  
Finance as per Document C - 2

Motion: E. Zakerowski Second: A. Susino  
Mr. Sullivan \_\_X\_\_ Mr. Zakerowski \_\_X\_\_ Mrs. Houllier \_\_X\_\_  
Mrs. Oppegaard \_\_X\_\_ Mr. Susino \_\_X\_\_ Mrs. Gomez \_\_X\_\_  
Mr. Burr \_\_X\_\_ Mrs. Rust \_\_X\_\_ Mr. Albano \_\_X\_\_

E. POLICY

RESOLVE, The Board of Education approve the items listed under  
Policy as per Document C - 3

Motion: C. Oppegaard Second: J. Albano  
Mr. Sullivan \_\_X\_\_ Mr. Zakerowski \_\_X\_\_ Mrs. Houllier \_\_X\_\_  
Mrs. Oppegaard \_\_X\_\_ Mr. Susino \_\_X\_\_ Mrs. Gomez \_\_X\_\_  
Mr. Burr \_\_X\_\_ Mrs. Rust \_\_X\_\_ Mr. Albano \_\_X\_\_

F. PUBLIC RELATIONS

DISCUSSION - None

MOTION – None

RESOLUTION – None

G. PERSONNEL

DISCUSSION – Retired teacher, Irene Boles, 100 years old on March 4, 2013!

RESOLVE, The Board of Education approve the items listed under  
Personnel as per Document C - 5

Motion: C. Oppegaard Second: J. Gomez  
Mr. Sullivan \_\_X\_\_ Mr. Zakerowski \_\_X\_\_ Mrs. Houllier \_\_X\_\_  
Mrs. Oppegaard \_\_X\_\_ Mr. Susino \_\_X\_\_ Mrs. Gomez \_\_X\_\_  
Mr. Burr \_\_X\_\_ Mrs. Rust \_\_X\_\_ Mr. Albano \_\_X\_\_

H. FACILITIES

DISCUSSION - None

MOTION – None

RESOLUTION - None

**IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING**

Dr. Mercora and Mr. Albano both attended Neptune Board meeting. Neptune will roll out  
technology in “Race to the Top” grant. Neptune tuition rate \$11,700 fixed for 2013-2014  
There will be no adjustment for actual costs

**X. OLD BUSINESS**

None

**XI. NEW BUSINESS**

None

**XII. PUBLIC PARTICIPATION**

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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None  
\_\_\_\_\_

**XIII. CAUCUS**

Motion by R. Burr and seconded by A. Susino to go into caucus to discuss personnel at 7:23 p.m.

Board Members

Mr. Sullivan	<u>  X  </u>	Mr. Zakerowski	<u>  X  </u>	Mrs. Houllier	<u>  X  </u>
Mrs. Oppegaard	<u>  X  </u>	Mr. Susino	<u>  X  </u>	Mrs. Gomez	<u>  X  </u>
Mr. Burr	<u>  X  </u>	Mrs. Rust	<u>  X  </u>	Mr. Albano	<u>  X  </u>

Motion by A. Susino and seconded by R. Burr to reconvene from caucus at 7:50 p.m.

Board Members

Mr. Sullivan	<u>  X  </u>	Mr. Zakerowski	<u>  X  </u>	Mrs. Houllier	<u>  X  </u>
Mrs. Oppegaard	<u>  X  </u>	Mr. Susino	<u>  X  </u>	Mrs. Gomez	<u>  X  </u>
Mr. Burr	<u>  X  </u>	Mrs. Rust	<u>  X  </u>	Mr. Albano	<u>  X  </u>

**XIV. MOTION TO ADJOURN**

Motion:   A. Susino   Second:   R. Burr  .

All in Favor   X   Oppose \_\_\_\_\_.

Time:   7:51   P.M.

Neptune City Board of Education  
Wednesday February 26, 2013  
Business Meeting 7:00 P.M

**Chief School Administrator's Report:**

Agenda:

Enrollment

<u>December</u>	<u>January</u>	<u>Schools</u>
128	128	Neptune Senior High School
13	12	Marine Academy (1); High Tech (3); Allied Health (2); Wall Communications (4); BioTechnology (2)
43	43	Red Bank High School For Performing Arts (15); Information Technology (6); Finance (7); Academy of Engineering (9) Graphic Communication (2); Pre-School Studies(1); Food Preparation (3)
20	20	Special Education: Private (20)
0	1	State Placed Student – Neptune Middle School
0	1	State Placed Student – Neptune High School
409	406	Neptune City
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613	611	Total Enrollment

Drills: None

Student Suspension Report: Three - December  
Student Suspension Report: Four - January

Missing Child Report: None - December  
Missing Child Report: None - January

Enrollment Report for December: 409 Neptune City  
Enrollment Report for January: 406 Neptune City

Discussion

Update on District Goals and Objectives

Kindergarten Registration packets will be available on February 1, 2013.  
Registration is scheduled for Wednesday, May 1 and Thursday, May 2, 2013

**School Board Members must fill out School Board Ethics form. There is a new on-line procedure this year.**

Approval (s):

1. See Section C

Staff In-Service

None

Reports Filed:

Annual Report of Tuberculosis Testing in Schools  
Annual Immunization Status Report

**DOCUMENT A-1**

Neptune City Board Of Education  
Tuesday, February 26, 2013  
Business Meeting 7:00 P.M.

Informational Material:

1. Enrollment as of January 31, 2013

**CORRESPONDENCE**

**February 26, 2013**

Letter from Neptune City Police Department regarding additional adult supervision for the Washington trip on May 22 and 23, 2013.



Neptune City Board of Education  
February 26, 2013  
Business Meeting

1. EDUCATION

RESOLUTIONS

1. To approve student assessment for Washington, D.C., not to exceed \$60
2. To approve conference - 2013 Spring Conference - NJTESOL/NJBE (Bilingual Educators) on May 30, 2013 in New Brunswick, NJ, for Patricia Britt, ESL teacher. The cost is \$139.00
3. To approve Neptune City Patrolman Michael Kepler as an additional adult supervisor for the 8<sup>th</sup> Grade Washington trip on May 22 and May 23, 2013.
4. To approve the School Improvement Panel which include Dr. Debra Mercora, Ms. Lisa Emmons and Ms. Jeanne Gionfriddo.
5. To approve and adopt the 2013-2014 School Calendar.
6. To approve the Progress Target Action Plan
7. To reaffirm the Bullying Report for December, 2012 and January, 2013 as submitted by Lisa Emmons, Woodrow Wilson Anti-Bullying Specialist.
8. To approve the Bullying Report for February, 2013 as submitted by Lisa Emmons, Woodrow Wilson Anti-Bullying Specialist.
9. To approve the Common Core Implementation team: Deb Mercora, Bill Folk, Lisa Emmons, Chrissy Oppegaard, Lisa Houllier, Rachael Twigg, Sue Tonzola and Jackie Sannik.

*ACTION FOLLOWUP*\_\_\_\_\_.

2. FINANCE

RESOLUTIONS

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$477,670.50 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of January 31, 2013, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of January 31, 2013 after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary’s and Treasurer’s Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations.

*ACTION FOLLOWUP*\_\_\_\_\_.

**3. POLICY**

RESOLUTIONS

1. To approve second reading of the following policies:

7510	Use of School Facilities
8420	Emergency and Crisis Situation

2. To approve first reading of the following policy:

0155	Board Committees
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3. To approve first reading of the following regulation:

R7510	Use of School Facilities
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*ACTION FOLLOWUP* \_\_\_\_\_.

**4. PUBLIC RELATIONS**

RESOLUTIONS

None

*ACTION FOLLOWUP* \_\_\_\_\_.

**5. PERSONNEL**

RESOLUTIONS

1. To approve the hiring of a Baseball Coach, John Davilla, for the 2012-2013 school year at a fee of \$2,218.50.
2. To approve the hiring of a Softball Coach, Sue Cousins, for the 2012-2013 school year at a fee of \$2,218.50.

*ACTION FOLLOWUP* \_\_\_\_\_.

**6. FACILITIES**

RESOLUTIONS

None

*ACTION FOLLOWUP* \_\_\_\_\_.